Capstone Engineering Design: Team Contract Rubric

Team Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Cycle 1** | **Cycle 3** |
| 1. | Contract adequately covers relevant topics:   * Team leadership and member roles * Communication * Participation * Work products * Conflict management and resolution * Logistics | /8 | /8 |
| 2. | Professionalism: formatting, including signatures, etc. | /2 | /2 |
|  | TOTAL: | /10 | /10 |

Grading elements in team contract

|  |  |  |  |
| --- | --- | --- | --- |
|  | Excellent (max pts) | Average (mid pts) | Poor (lowest pts) |
| Contract adequately covers relevant topics | Includes all required elements. And completely explains specific details. | Includes all required elements, but executes poorly in some areas OR  executes well, but omits 1 or 2 required elements. | Contract does not cover many of the important elements or does so poorly and incompletely. |
| Professionalism | Formatted to be like a contract, includes actual team signatures, follows a professional format with sections clearly delineated. Organizes document for readability. Adopts professional tone and style. Grammar/spelling is not distracting. Signatures are included | Includes all required elements, but executes poorly in some areas OR  executes well, but omits 1 or 2 required elements. | Poor execution or major omissions (more than 2 required elements missing). Document may be incomplete, sloppily organized, or poorly written. |